

OFFICE OF CONTRACTING & PROCUREMENT

Pre-Solicitation Conference

Office of Neighborhood Safety and Engagement

October 14, 2021 12:00 PM – 1:30 PM

PROCUREMENT PROCESS

> The District will issue three solicitations:

- Violence Intervention Services (Request for Qualifications/RFQ)
- Transformative Mentoring Services (part of ONSE's Pathways initiative) (RFQ)
- Violence Intervention Case Management (Request for Proposals/RFP)

Requests for Qualifications for Violence Intervention Services and Transformative Mentoring Services

- Interested vendors will submit Statements of Qualifications in response to each RFQ. The District will evaluate the qualifications submitted, negotiate prices, and award Human Care Agreements to qualified vendors. These vendors will then be pre-qualified.
- A Human Care Agreement is an agreement for human services that identifies the services to be rendered, the prices to be paid for such services, and other terms and conditions applicable to the provision of services.



The District can then issue Task Orders for specific services in specific areas of the District, or for specific durations, to one or more vendors that have been awarded a Human Care Agreement.

There is no limit to the number of Human Care Agreements the District may award.

The District intends to keep the two RFQs open and pre-qualify vendors on a rolling basis, in order to best provide for required capacity to provide needed services.



It is the Task Order that forms the binding agreement to provide services to the District; the Human Care Agreement itself, like other master agreements (such as District of Columbia Supply Schedule or General Services Administration contracts), merely provides the vehicle by which the District may issue Task Orders to vendors that have been pre-qualified.



The Qualifications and Award Process

- ✤ Vendors submit a Statement of Qualifications pursuant to the RFQ.
- The District evaluated the qualifications submissions and determines which vendors are eligible for the award of a Human Care Agreement.
- ✤ The District will negotiate final prices with the pre-qualified vendors.
- ✤ The District will award Human Care Agreements.
- When ONSE identifies a specific need, the District will issue Task Orders to one or more pre-qualified vendors.



Violence Intervention Case Management

- The Request for Proposals for VI Case Management will request proposals from which the District intends to award a single contract for VI case management services.
- The District will evaluate the proposals submitted and determine which proposal is the most advantageous to meet the District's need, taking into account the price and non-price evaluation factors outlined in the solicitation.
- ✤ The District will award to the successful vendor.

