DISTRICT OF COLUMBIA GOVERNMENT
Alcoholic Beverage Regulation Administration

EXCEPTION TO SINGLE SALES RESTRICTIONS APPLICATION INSTRUCTIONS

Off-premises retailers in Ward 2 and Ward 6 can apply to the Alcoholic Beverage Control Board for an exception to the single-sales restrictions, which prohibit off-premises retailers (class A and B) in these areas from:

1. Dividing a manufacturer's package of more than one container of beer, malt liquor or ale to sell an individual container of the package if the capacity of the individual container is 70 ounces or less; or
2. Selling, giving, offering, exposing for sale or delivering an individual container of beer, malt liquor, or ale with a capacity of 70 ounces or less, as well as spirits (liquor) sold in half-pints or smaller volumes.

APPLYING FOR EXCEPTIONS

Applicants are required to submit the following items:

1. Completed application.
2. Copy of a supporting letter from the Advisory Neighborhood Commission (ANC) where the licensee is located or proof that a copy of the application has been provided to the ANC.
3. Letter from the licensee justifying why the exception to the restrictions should be granted:
    a. Absence or presence of any primary or secondary tier violations within the 12 months preceding the date of the application,
    b. Evidence of the licensee's participation in the community, and
    c. Evidence there has been no significant adverse community impacts such as loitering, littering or other anti-social behavior.
4. Other documents that will support and strengthen the application.

Submit documents to the Alcoholic Beverage Regulation Administration (ABRA) in person or by mail:

- 2000 14th Street, Suite 400 South, 4th Floor, Washington, DC 20009

APPLICATION PROCESS

- Applications that are complete will be considered by the Board within 60 calendar days.
- A hearing, if required, will be set no sooner than 30 days after submission of the completed application package.
- If the licensee has proceeded without ANC support, the ANC will be given an opportunity to respond to the Board with its position on the application until the date of the hearing.
- The applicant and the ANC will be notified in writing of the Board's decision regarding the request for the exception.

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EXCEPTION TO SINGLE SALES RESTRICTIONS APPLICATION

Date: _____

License Number: _____ Licensee Name:_____

Corporate Name: _____ Trade Name: _____

Establishment Address: _____ Ward/ANC: _____

Exception Requested: _____

_____

Justification: _____

_____

_____

Licensee Documentation:

- ☐ Letter of support from ANC where located.
- ☐ Proof that a copy of the application has been provided to the ANC.
- ☐ Letter from the licensee justifying why the exception to the restrictions should be granted, including:
  - Clear and convincing evidence of no adverse community impacts
  - No ABRA violations within previous 12 months
  - Evidence of licensee participation in community

Certification: *I certify that all of the information I have submitted to support my request for an exception to the single sales restriction is true and accurate.*

Signature: _____ Date: _____

Print Name: _____