



ENVIRONMENTAL SPECIFICATION GUIDANCE FOR IMAGING EQUIPMENT

The District of Columbia is committed to procuring quality goods and services in a timely manner and reasonable cost that support the District in meeting its sustainability goals. Compliance with specification guidance is sufficient to meet PPRA Section 1101(a) environmentally preferable procurement requirements. To access solicitation documents with full contract language, click [here](#).



BENEFITS

16.5

Megawatt-hours of electricity could be saved each year if the District purchases 100 ENERGY STAR color laser printers

This is equivalent to **\$2,000** in annual electricity cost savings

Duplex printing can save **3,000 – 5,000** sheets of paper per office worker per year

SOURCES

energystar.gov/buildings/facility-owners-and-managers/existing-buildings/save-energy/purchase-energy-saving-products

epa.gov/sites/production/files/2013-09/documents/fec_automatic_duplexing.pdf

Scope

This specification addresses the following product categories:

1. Copiers
2. Printers
3. Multi-function devices
4. Fax machines

Multi-function devices are defined as imaging equipment with multiple functions, including but not limited to printing, scanning, copying, and faxing.

See [Toner](#) specification for information on remanufactured toner.

Specification Language

Copiers, printers, multi-function devices, and fax machines purchased or leased by the District of Columbia shall meet the environmental criteria defined below. Products satisfying either Option 1 or Option 2 shall be compliant with this specification.

Requirements for Both Options 1 and 2

1. *Default to Duplex Printing.* Products shall, when installed according to the manufacturer's instructions, using the default print drivers, and using the default standard size media type and size settings, default to automatic duplexing (double-sided printing) for their printing mode. Exceptions:

- a. This requirement shall not apply to imaging equipment that is not required to have duplex printing capability in order to meet EPEAT requirements.
- b. This requirement shall not apply to imaging equipment which the District intends to use primarily with documents that do not allow for duplex printing.

2. *No Restrictions on Toner Cartridge Recycling/Remanufacturing.* The product manufacturer and contractor shall not place any restrictions on using remanufactured toner in the product or on recycling or remanufacturing toner cartridges used in the product.



Requirements for Option 1 Only

1. *EPEAT.* Products shall be listed on the U.S. EPEAT registry with a rating of Silver, using the most recent version of the EPEAT rating system in effect at the time of purchase.



Specification Language (continued)



Requirements for Option 2 Only

1. *ENERGY STAR*. Products shall be ENERGY STAR certified, using the most recent version of the ENERGY STAR certification system in effect at the time of purchase. Products shall use ENERGY STAR settings as the default.

2. *RoHS*. Products shall comply with the requirements of European Union Directive on the Restriction of Hazardous Substances (RoHS) in effect at the time of purchase.

3. *Provision of Product Take-Back Service*. Manufacturers must provide a nationwide take-back service for reuse, refurbishment and/or recycling for purchased products and previously purchased products. Notification of the take-back service, including how to utilize the service, shall be available to the purchaser at time of purchase through written or online documentation.

Reporting

At the frequency specified in the solicitation, the Contractor shall submit to the Contracting Officer an EPPS Report, indicating that the products supplied to the District comply with the District's EPPS criteria. The following information shall be included in the report:

- a. Contractor name
- b. Contract award date
- c. Contract #
- d. PO#
- e. Product description—manufacturer description of product
- f. Sku
- g. Number of units sold
- h. Price per unit
- i. Total cost
- j. Compliance with DC environmental criteria – Indicate whether each item purchased is compliant with DC environmental requirements. If the environmental requirement was not specified in the solicitation, indicate NA.

An EPPS Report template is available to assist Contractors in meeting the District's EPPS reporting requirements on the [Sustainable Purchasing Program web page](#).



Background Information



EPEAT registration indicates that the manufacturer of an electronic product has attested that the product satisfies a standard set of environmental criteria; compliant products are listed on the

EPEAT registry. EPEAT stands for the Electronic Product Environmental Assessment Tool. The required criteria are detailed in a corresponding standard developed by the Institute of Electrical and Electronics Engineers (IEEE), specifically IEEE 1680.2 for imaging equipment. EPEAT-registered products are classified as Bronze, Silver, or Gold. Silver products (the level set by this specification) must meet the standard's required criteria plus 50 percent of the optional criteria.

The imaging equipment requirements listed under Option 2 of this specification (ENERGY STAR, RoHS, and provision of product take-back service) are all addressed by EPEAT. EPEAT also addresses other hazardous substance considerations beyond RoHS (e.g., further reduction in cadmium); use of recycled content and other sustainable materials; design for end-of-life; product longevity/life cycle extension; packaging; consumables; indoor air quality; and corporate environmental performance.

The federal government requires the purchase of EPEAT imaging equipment, but given that the EPEAT imaging equipment standard was adopted in 2012, relatively few jurisdictions have followed suit yet. Further, while EPEAT-registered products have significant market share in the U.S. and worldwide, it is not clear how many of the devices regularly purchased by the District are EPEAT-registered. The District's imaging equipment specification includes a non-EPEAT option for this reason.



ENERGY STAR certification indicates that the product meets specific energy use criteria established by the ENERGY STAR program. ENERGY STAR is a voluntary program run by the U.S. Environmental Protection Agency (EPA) and the U.S. Department of Energy.

Among other efforts, ENERGY STAR certifies products that demonstrate that they meet defined energy use criteria through third-party testing in EPA-recognized laboratories. Certified products are allowed to use the ENERGY STAR label. ENERGY STAR products are widely available, accounting for a majority of all imaging equipment available for purchase in the U.S. ENERGY STAR electronics have substantial environmental benefits; for example, ENERGY STAR printers use 20-50% less energy than conventional models. Access the ENERGY STAR calculator at: www.energystar.gov/buildings/sites/default/uploads/files/Office_Equipment_Calculator.xls?af5e-7396.

RoHS, or the European Union Directive on the Restriction of Hazardous Substances in Electrical and Electronic Equipment, is a directive that sets maximum concentrations of lead, mercury, cadmium, hexavalent chromium, polybrominated biphenyls, and polybrominated diphenyl ether in electronics. Manufacturers and recyclers may be exposed to these materials when imaging equipment is manufactured or recycled. This Directive reduces the use of these materials with the goal of reducing exposure, thereby improving human and environmental health. EPEAT certification requires compliance with RoHS provisions. Additional information is available at eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32011L0065.

The use of **imaging equipment take-back services** ensures that appliances that have reached the end of their useful life are recycled, re-purposed, or reused. Option 2 requires the manufacturer to provide a nationwide take-back service for reuse, refurbishment and/or recycling products. District employees also may donate used products to the Surplus Property Division (SPD). For more information about how to utilize the SPD please call the OCP Customer Contact Center at 202-724-4477.



Environmental Hotspots The most important environmental benefits associated with this specification

ENERGY CONSUMPTION	ENERGY STAR sets performance standards for energy efficiency. Products listed on the EPEAT registry must also meet the ENERGY STAR technical specifications. ENERGY STAR imaging equipment generally uses 40 to 55 percent less energy than non-ENERGY STAR models.
MATERIALS USE/ SUSTAINABLE SOURCING	Duplex printing significantly reduces paper usage, which reduces demand for virgin trees for manufacturing paper.
RECYCLED CONTENT	The IEEE 1680 standards underlying the EPEAT registry include both required and optional criteria on recycled content.
TOXICITY/HEAVY METALS	The EU Directive on the Restriction of Hazardous Substances (RoHS) includes limits on lead, mercury, cadmium, hexavalent chromium, polybrominated biphenyls, and polybrominated diphenyl ethers. Products listed on the EPEAT registry must also comply with RoHS.
PACKAGING	The IEEE 1680 standards underlying EPEAT include both required and optional criteria on packaging.
END-OF-LIFE DISPOSAL	The imaging equipment specification includes a requirement addressing end-of-life. In addition, the IEEE 1680 standards underlying EPEAT include both required and optional criteria on provision of a product take-back service, recyclability, and several other end-of-life considerations.

Significance to the District

SUSTAINABLE DC PLAN	Use of EPPS imaging devices contributes to the achievement of <u>Sustainable DC Plan</u> , Climate & Environment Goal 1: Minimize generation of greenhouse gas emissions from all sources.
PPRA	<u>PPRA § 104</u> specifies that products meet Default Environmental Standards. Products in this specification comply with ENERGY STAR or EPEAT registration ratings. ENERGY STAR and EPEAT are Default Environmental Standards (DES).
LEED FOR EXISTING BUILDINGS: O&M	This specification addresses the requirements of LEED v4 EBOM. The <u>LEED's Materials and Resources: "Purchasing – ongoing" credit</u> requires at least 40 percent of total purchases of electric-powered equipment (by cost) to be EPEAT-certified unless the product is not addressed by EPEAT, in which case an ENERGY STAR certification is acceptable. Ongoing consumables must satisfy other criteria in order to earn a point for this credit.

For more information about sustainable specification guidance or the District's Sustainable Purchasing Program, please visit: <http://ocp.dc.gov/page/sustainable-purchasing>, call the OCP Customer Contact Center at: [202.724.4477](tel:202.724.4477), or email sppdc@dc.gov.